

**MINUTES**  
**FRIENDS OF THE LIBRARIES OF TOWNS COUNTY**  
**BOARD MEETING**  
**April 13, 2021**

**I. Call to Order**

President Mary Welken called the meeting to order at 1:00 p.m. at Mountain Regional Library, Young Harris, GA. The board members wore masks in order to safely conduct the meeting.

Board members present were: Marcia Aunspaugh, Suzanne Carter, Judith Lee, Darlene Pilcher, Jim Reynolds, Elaine Roberts, Delores Staton, Jessica Tibbetts, Doris Tilly, Mary Welken, and Linda Worl. Friends in attendance included Barbara Hale and Jane Farrell.

Board members not present: Kathy Day, Gigi Smith and Tammy Wells.

**II. President's Report**

President Welken welcomed all to the meeting.

**III. Minutes**

The minutes of the February 17, 2021 board meeting were presented by Mary Welken. Jim Reynolds moved that the minutes be accepted as read; motion was seconded by Judith Lee; passed unanimously.

**IV. Treasurer's Report**

Jim Reynolds distributed the Treasurer's Report for the period of January 1, 2021 to April 1, 2021. Beginning balance was **\$25,697.75**. Total income was **\$3,334.08** total expenses were **\$94.00**. The balance as of April 1, 2021 is **\$28,937.83**, with unencumbered funds of **\$18,937.83**. The financial report was accepted.

**V. Library Report**

Jessica Tibbetts reported that both libraries are open to the public and have been busy. The weeding project continues, with about 75% completed. The summer reading program will take place as a combined project with both libraries and will be conducted both virtually and in person. There will be 4 paid performers. Story times will resume in June as part of the summer program.

Jessica requested that all volunteer hours be emailed to her monthly at: [jessicat@mountainregionallibrary.org](mailto:jessicat@mountainregionallibrary.org).

## **VI. Book Bunch 'n Lunch**

Gigi Smith was not present. The April book is An Ordinary Life – Touched by an Extraordinary God by Arlene M. Grey; discussion to be led by Arlene Grey. May's title will be Where the Crawdads Sing by Delia Owens; discussion leader, Marie Geesa.

## **VII. Corresponding Secretary**

Judith Lee reported that she sent a thank you to Jon and Anna Danen. Suzanne suggested that a thank you letter be sent to the editor of the Towns County Herald for the excellent book sale coverage. It was also agreed that a certificate of appreciation be presented to this individual. No action was necessary.

## **VIII. Bookstore/Book Sales**

Marcia Aunspaugh thanked everyone who assisted with the March book sale, especially as she was unavailable for the breakdown day. A sorting day is needed for nonfiction stored in the shed so the MRL bookstore can be restocked.

## **IX. Bake and Pie Sales**

There is no chairperson for this committee.

## **X. Membership**

Tammy Wells was absent.

## **XI. Newsletter**

Darlene Pilcher requested that articles be submitted no later than the end of April for the next newsletter. Newsletters are published 4 times per year in February, May, August and November. Jessica will take group photos of the staff members of both libraries to be included in the newsletter. Suzanne suggested also including an introduction article for Whitney, the new assistant branch manager.

## **XII. Publicity**

Suzanne Carter stated she will work on updating the new website and posting book sale results on Facebook. She took photos of present individual board members to be included on the website.

## **XIII. Old Business**

- a. Defibrillators – Jessica shared that Director Lee has decided that defibrillators will not be provided at any of the MRLS libraries. Therefore, those funds will be unencumbered.
- b. Web page – Mary Welken praised the progress of the new website.

- c. 2<sup>nd</sup> Bookstore TCPL – Marcia Aunspaugh and her committee discussed some options for needed shelving in the bookstore space. David Welken has agreed to build a shelf to make the counter area more usable. A 4’ bookcase may also need to be purchased. The same price list will be used at both bookstores.
- d. Partnership Agreement with MRLS – Suzanne Carter made a motion that Mary Welken sign the partnership agreement which will be in effect for 1 year; Darlene Pilcher seconded the motion; passed unanimously.
- e. Honor Book Sale, March 2021 – President Welken was very pleased with the results of the book sale.
- f. National Library Worker Day – Mary Welken handed out the gift cards to all Towns County library employees and regional staff. Several comments were made by employees that it was great to be acknowledged and appreciated.

#### **XIV. New Business**

- a. Chamber of Commerce Membership – A motion was made by Suzanne Carter via email on February 26, 2021 that FOLTC become a member of the Towns County Chamber of Commerce for one year to cost \$100.00. The motion was seconded by Linda Worl and passed unanimously. Suzanne will handle the purchase of the membership.
- b. MRL Bookstore Needs – A hand truck/dolly is needed for use in the MRL bookstore. A motion was made by Marcia Aunspaugh that a dolly be purchased; motion seconded by Darlene Pilcher; passed unanimously. A hand truck/dolly will be purchased locally.
- c. Shelving for Children’s Literary Area TCPL – Jessica Tibbetts had requested that FOLTC provide funds for 3 triangle shelving units for new picture books at TCPL. They are to be built by Jerome Laux at a cost of up to \$500.00. A motion was made to fund this project up to \$500; seconded by Darlene Pilcher; passed unanimously.
- d. 2<sup>nd</sup> Bookstore at TCPL Timeline – No action was necessary at this time. The bookstore will progress as decisions are made regarding shelving needs.
- e. Better World Books – Discussion was postponed as Kathy Day and Tammy Wells were not present.
- f. A/C in Storage Shed - The remote control has been missing for the A/C unit. Darlene Pilcher contacted Whirlpool and was sent a replacement at no charge. Herb Pilcher checked the unit and talked to the electrician who installed it. He believes the plug needs to be replaced. Herb will replace the plug and install a surge protector or contact an electrician if necessary.

The meeting was adjourned at 2:12 p.m. by President Mary Welken.  
Next meeting will be June 8, 2021 at 1:00 p.m. at TCPL.

Respectfully submitted by Suzanne Carter, Publicity Chair

Approved June 8, 2021